



Republic of the Philippines  
Department of Education  
National Capital Region  
**DIVISION OF CITY SCHOOLS**  
**QUEZON CITY**  
Nueva Ecija St., Bago Bantay,  
Quezon City



July 25, 2011

**MEMORANDUM TO:**

Assistant Schools Division Superintendents  
District/Division Supervisors  
Elementary/Secondary School Principals,  
Head Teachers/Chairmen/Master Teachers

**INVENTORY TEST FOR MATHEMATICS TEACHERS**

In line with the implementation of the Division's Programs and Projects particularly in Mathematics, an inventory test will be administered to all mathematics teachers in the division. The test aims to identify/address the least mastered concepts/skills of said teachers, which will serve as the baseline data for the next mathematics training on content.

Date and venue for Elementary: **July 29, 2011**

- I – ( SD 1, 2, 3, 4 ) – **San Jose Elementary School**
- II – ( SD 5, 6, 7 ) – **Pasong Tamo Elementary School**
- III – ( SD 8, 9 ) – **Placido del Mundo Elementary School**
- IV – ( SD 10, 11 ) – **Lagro Elementary School**
- V – (12, 13) – **Quirino Elementary School**
- VI – ( 14, 15, 16 ) – **Pura V. Kalaw Elementary School**
- VII – ( 17, 18, 19 ) – **Tomas Morato Elementary School**

Date and venue for Secondary: **July 30, 2011**  
**San Francisco High School**

It is requested that special arrangement be made to avoid disruption of classes. Teachers will take the test on opposite sessions, morning schedule will be from 8:00 am to 10:00 am, while afternoon schedule will be from 2:00 pm to 4:00 pm. For secondary teachers, the schedule is from 8:00 am to 10:00 am.

Immediate dissemination of this Memorandum to all concerned is desired.

**CORAZON C. RUBIO, CESO VI**  
Schools Division Superintendent